



Friends of the North Country, Inc.
1387 Hardscrabble Road
Cadyville, NY 12918-1912

Phone: 518-293-5045
Fax: 518-293-5017
Email: mfurnia@friendsofthenorthcountry.org

TO: Interested New York State (NYS)-Certified Mold Inspectors

FROM: Melissa Furnia, Executive Director

RE: Invitation to bid on Licensed Professional Services for: Mold Assessment, Remediation Plans and Post-Remediation Mold Assessments per NYS Department of Labor Licensing of Mold Inspection, Assessment and Remediation Specialists and Minimum Work Standards; Article 32.

DATE: April 14, 2021

**Friends of the North
Country, Inc.**

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INTRODUCTION

Friends is administering Federal and State funded programs in Clinton and Franklin County; with the need for Certified/Licensed Professional Services for: Mold Assessments, Remediation Plans and Post-Remediation Mold Assessments per NYS Department of Labor Licensing of Mold Inspection, Assessment and Remediation Specialists and Minimum Work Standards; Article 32.

This notice outlines the terms and conditions for submission of sealed bids for Mold Assessments, Remediation Plans and Post-Remediation Mold Assessments and Clearance Reports.

The written sealed bid must be signed and dated by the owner or principal of the company and be accompanied by the Non-Collusive attachment.

HOW DECISIONS WILL BE MADE

The lowest responsible bidder will be selected, however, Friends of the North Country, Inc. reserves the right to reject all bids.

QUESTIONS REGARDING A RESPONSE TO THIS BID

Questions should be addressed to Melissa Furnia, Executive Director at the address listed above or at 518.293-5045 ext. 134.

ENCLOSURES/ATTACHMENTS

Bid Form
Non-Collusive Statement

SCOPE OF SERVICES

Friends is soliciting fixed price, lump sum bids to provide Mold Assessments, Remediation Plans and Post-Remediation Mold Assessments and Clearance Reports as follows:

- To assist with the provision of safe, decent, affordable housing.
- To undertake economic development, which supports community wide revitalization.
- To identify, designate and restore locally significant historic structures.
- To generally act as facilitators in the process of stabilization, growth, and development.



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1. MOLD ASSESSMENTS

A mold assessment licensee shall conduct site-specific mold assessments and provide Mold Assessment Summary reports to Friends of the North Country, Inc.

The lump sum cost for site-specific Mold Assessments should include all staff time, travel fees, equipment, administration fees, and laboratory fees. The lump sum cost for each site-specific Mold Assessment must be included on the RFP Proposal Form under Scope of Service item number one (1).

2. REMEDIATION PLAN

A mold assessment licensee shall prepare Mold Remediation Plans for site-specific Mold Assessments (when mold is found) and provide the Plans to Friends of the North Country, Inc.

Each Mold Remediation Plan must specify:

- (a) the rooms or areas where the work will be performed
- (b) the estimated quantities of materials to be cleaned or removed
- (c) the methods to be used for each type of remediation in each type of area
- (d) the personal protection equipment (PPE) to be supplied by licensed remediators for use by licensed abaters
- (e) the proposed clearance procedures and criteria for each type of remediation in each type of area
- (f) when the project is a building that is currently occupied, how to properly notify occupants of such projects taking into consideration proper health concerns; the plan must also provide recommendations for notice and posting requirements that are appropriate for the project size, duration, and points of entry
- (g) an estimate of cost and an estimated time frame for completion; and
- (h) when possible, the underlying sources of moisture that may be causing the mold and a recommendation as to the type of contractor who would remedy the source of such moisture.

Remediation Plans must require containment, as appropriate, to prevent the spread of mold to areas of the building outside the containment under normal conditions of use.

A mold assessment licensee who indicates in a Remediation Plan that a disinfectant, biocide, or antimicrobial coating will be used on a mold remediation project must indicate a specific product or brand only if it is registered by the United States Environmental Protection Agency for the intended use and if the use is consistent with the manufacturer's labeling instructions. A decision by a mold assessment licensee to use such products must consider the potential for occupant sensitivities.

The lump sum cost for site-specific Mold Remediation Plans should include all staff time, travel fees, equipment, and administration fees. The lump sum cost for each site-specific Mold Remediation Plan must be included on the RFP Proposal Form under Scope of Service item number two (2).

3. POST- REMEDIATION ASSESSMENT AND CLEARANCE

For a remediated project to achieve clearance, a mold assessment licensee shall conduct a Post-Remediation Assessment.

The Post- Remediation Assessment shall determine whether: the work area is free from all visible molds; and all work has been completed in compliance with the Remediation Plan and meets the clearance criteria specified in the Plan. Post-Remediation Assessments shall, to the extent feasible, determine that the

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underlying cause of mold has been remediated so that it is reasonably certain the mold will not return in that remediated area.

A mold assessment licensee who determines that remediation has been successful shall issue a written approved clearance report to Friends of the North Country, Inc., and the remediation contractor at the conclusion of each mold remediation project.

If it has been determined that the underlying causes of the mold has not been remediated, the mold assessment license shall notify Friends of the North Country, Inc., and the remediation contractor as to the necessary steps needed to remedy the source of the mold or the moisture causing the mold.

The lump sum cost for site-specific Post-Remediation Assessments and Clearance Reports should include all staff time, travel fees, equipment, administration fees, and laboratory fees. The lump sum cost for each site-specific Post-Remediation Assessment and Clearance Report must be included on the RFP Proposal Form under Scope of Service item number three (3).

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BID FORM

(BIDS MUST BE RECEIVED BEFORE MAY 10, 2021 AT 2:00 PM)

TO: Friends of the North Country, Inc.

FROM: _____ (Business Name)
 _____ (Business Owner Name(s))
 _____ (Business Address)
 _____ (Business Phone Number)
 _____ (Business ID#)

RE: Bid for:
 Mold Assessments, Remediation Plans and Post-Remediation Mold Assessments and Clearance Reports

DATE: _____

I have read and understand the Bid Notice and Specifications dated April 14, 2021 and make the following fixed price, lump sum bids for:

Scope of Service Number	Scope of Service	Lump Sum Price (PER SITE/UNIT)
1	Mold Assessment	
2	Remediation Plan	
3	Post-Remediation Assessment and Clearance Report	

Written lump sum price for bids:

Mold Assessment: _____ and 00/100

Remediation Plan: _____ and 00/100

Post-Remediation Assessment and Clearance Report: _____ and 00/100
 (Write out amounts/must match numbers above)

Signed: _____ Date: _____
 (Signature of Owner)

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FRIENDS OF THE NORTH COUNTRY, INC.
HOUSING PROGRAMS
NON-COLLUSIVE BIDDING CERTIFICATION

1. Every bid herein made to the Friends of the North Country, Inc. or official thereof, where competitive bidding is required by statute, rule, or regulation, for work or services performed or to be performed, shall contain the following statement subscribed by the bidder and affirmed by such bidder as true under the penalties of perjury: Non-collusive bidding certification.

a.) By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of his knowledge and belief:

- (1) The prices in the bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor.
- (2) Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and
- (3) No attempt has been made or will be made by the bidder to induce any other person, partnership, or corporation to submit or not to submit a bid for the purpose of restricting competition.

2. Any bid hereafter made to the Friends of the North Country, Inc., or official thereof, by a corporate bidder for work or services performed or to be performed, where competitive bidding is required by statute, rule or regulation, and where such bid contains certification referred to herein shall be deemed to have been authorized by the Board of Directors of the bidder and such authorization shall be deemed to include the signing and submission of the bid and inclusion therein of the certificate as to non-collusion as the act and deed of the corporation.

Dated _____, 20_____

Legal Name of Person, Firm or Corporation: _____

By Name: _____
(Signature) (Please Print Name and Title)

Address of Person, Firm or Corporation: _____

Friends of the North Country, Inc.
servicing our community one neighbor at a time

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